

CATA Curricular Code Change Proposal

Submission Instructions, please read in full before submitting your proposal:

1. Fill in all the below information.
2. Download the current code from the CATA Website: [Curricular Activities Code](#)
 1. Do not delete anything from the code. Strikethrough parts to delete. Any new wording, type into the code and highlight in yellow.
 2. Upload "Proposed Code" below.
 3. Upload any additional documents if needed
 4. Scroll all the way to the bottom and sign the form.
3. **IMPORTANT** - Answering "Yes" to any of the questions requires the Host Site's Contest Coordinator's signature.
 1. After all information is filled out, codes are updated and you have signed the form, hit "Save" on the bottom right-hand corner. **DO NOT** hit "SUBMIT".
 2. Once you hit "Save" a box will appear with a link. This link is specific to your proposal. You can email the link to yourself and also copy from this box.
 3. Email this link to the Host Site coordinator to review your proposal. When emailing the Host Site, request that they review your proposal and sign in the "Host Site Coordinator's" Signature box. Request that they hit "Save" after signing the document and let you know that the signature is complete.
 4. Using the link, pull up your proposal and confirm that the signatures are complete and hit "Submit". Once you hit "Submit", you will no longer be able to make any changes to your submission.

Name of Contest:

General Rules

Curricular Codes Open - List A

General Rules

Out of Rotation Curricular Codes

Revive a Contest: Please enter the name of the contest below and contact the CATA office for a copy of the Code.

Proposed by:

Chris Williams

School:

Central High School

Email:

chrisw@centralusd.k12.ca.us

Issue:

Currently the curricular code general rules do not contain guidelines for the use of artificial intelligence (AI) in CDEs or LDEs.

This proposal will require a contest to open out of rotation: (Please note: It is highly recommended that you, or a representative, attend the pre-conference governing board meeting to answer any questions regarding proposed curricular code changes to contests that are requested to be opened out of rotation.)

No

The change will affect General Rules:

Yes

The change will affect the awards needed:

No

The proposed change will affect contest forms:

No

The proposed change will affect contest hosting site (e.g. additional facilities, new sections, additional scoring, etc.)

No

If you answered YES to any of the above questions, please explain:

The proposed change is to General Rules.

Which JudgingCard scorecard will be used for tabulations?

Is this a New Contest Proposal?

No

If you answered YES to this being a New Contest Proposal, please indicate who will be sponsoring the contest. New Contest Proposals require a 3-year sponsor. Contact information for Sponsor:

If you answered yes to any of the above questions, you need to include the following signature:

Host Site Contest Coordinator's Name:

NA NA

CDE Host Site Contest Coordinator's Signature (agreeing that changes are able to be accommodated by the host site.)

NA .

Upload code with tracked changes:
01_General Rules-Rules of Conduct (1).docx

Upload any additional information you would like:
Standard Operating Procedures on the Use of Artificial Intelligence (1).pdf
FFA Guidelines on AI Use.pdf

Please sign below:

A handwritten signature in black ink, consisting of a series of connected loops and a long horizontal tail.



Standard Operating Procedures on the Use of Artificial Intelligence (AI) for National Programs and Events

Artificial intelligence (AI) refers to computer systems capable of performing complex tasks that historically only a human could do, such as reasoning, making decisions, or solving problems. As AI continues to evolve, it can be a tremendous tool to help companies, organizations and individuals enhance their productivity and work. Therefore, the National FFA Organization allows the use of AI tools. FFA members may use AI tools, such as ChatGPT, Gemini, and CoPilot, to assist them in their learning.

Appropriate uses of AI may include:

- generating ideas for any FFA-related assignments, projects, contests and award applications
- checking facts of a phenomenon
- checking for and correcting grammatical errors in a paper written by a member

The use of AI tools must be in accordance with [FFA's Code of Ethics](#) to promote fair competition and uphold the integrity of FFA programs and events. More specifically, FFA members shall abide by the following requirements:

1. Members participating in national FFA programs understand and agree that all work must result from their own effort and ability, created, and completed alone (except for partner or chapter applications). When outside sources (direct quotes or phrases, specific dates, figures, or other materials) are used for a project, document, or application, the required reference citation must be completed according to the rules specified by the applicable handbook.
2. The use of AI-based tools must be identified in a member's work. Credit for all secondary research shall be given to the original author and/or AI source through the project's bibliography, footnotes or endnotes.
3. Members must ensure that the use of AI-based tools does not violate any data privacy, copyright or intellectual property laws.
4. Members must analyze the work of AI for accuracy.
5. Competitors must be able to explain the use of AI to judges as required.

While participating in National FFA programs, FFA members are prohibited from:

1. plagiarizing
2. violating copyrights or trademarks
3. cheating
4. falsifying information
5. using another person's results or thoughts as their own, even with this person's permission including work done by a family member or a mentor
6. using information or data obtained from the internet without proper citation

Any attempt to gain an unfair advantage through the use of AI or other methods will not be tolerated. Non-compliance with this policy represents plagiarism and will automatically disqualify a member.

For more information, please see the [Guidelines for Use document](#).



Generative AI

Guidance and Best Practices

Updated on 6/12/24

Generative AI- A broad range of advanced technology tools that can create and modify digital content.

Categories:

- **Conversational AI-** chatbots that engage in text or voice-based conversations with artificial intelligence. Ex. ChatGPT
- **Generative Search-** tool that produces dynamic search based on user queries.
- **Multimodal AI-** systems that can process, understand, and produce several types of media at once. (images, video and audio)
- **AI Writing Support Tools-** tools that analyze and enhance or correct written content. Ex: Grammarly, Quill

Guidance for use:

- AI is a tool that can assist in brainstorming, improving grammar, or helping to understand text.
- **Be Transparent-**When you use AI tools to assist in the creation of work, clearly disclose the tool and use of the tool by properly citing the source.
 - FFA members should always disclose the use of GenAI in all FFA competitive events and programs with proper citations.
 - This includes paraphrasing or quoting GenAI generated text, incorporating GenAI images or other media and indirect support (brainstorming ideas, research, editing/ proofreading)
 - Be specific when disclosing the use of GenAI.
 - Name the tool used, date used in accordance with [MLA format](#)
 - In text citations
 - Footnotes or endnotes
 - Works cited list or bibliography
 - Be prepared to share historical work of chats and/or answer any questions about the use of the tools.

- **Verify Accuracy**-Review all content and verify that the information is correct. This process is needed to avoid false or misleading information in your work.
 - When evaluating the accuracy of the information review for bias and/or hallucinations.
 - **Bias**-when information produced reflects prejudice views or unequitable representation.
 - **Hallucinations**-when information is inaccurate, fabricated, or misleading as if it were true. When the AI encounters gaps in its knowledge, it will make up answers. This will result in false information.
- **Originality of Submission**- All work created should be your own work. GenAI tools can be used to assist or enhance the work, but the original work should be your own. By starting with your own work avoids plagiarism and ensures the final product is representative of your own efforts and creativity.
- **Personal Data**- Never in put personal data to an AI tool.

Examples:

Scenario: FFA member is asked to write a speech for a competition and uses AI writing assistance.

Appropriate use: After brainstorming and drafting original information, FFA member uses Grammarly to check for errors, tone and consistency. The FFA member reviews the generated information and selectively incorporates or denies the feedback. The member ensures that the final work is of their unique and own work.

Inappropriate use: The FFA member creates their own work and then relies on Grammarly to correct and/or rewrite the entire document. This document does not reflect unique or own work.

Scenario: FFA members are asked to develop a unique marketing strategy for a product.

Appropriate use: FFA members use AI tool to brainstorm initial ideas. They take the feedback and incorporate the product and seek some targeted marketing ideas.

FFA members take all the feedback and develop the presentation and note in their report and presentation how AI was used in the brainstorming/development of the project. They verify all information and ensure the final product was their own work. They explain how they AI was used when answering the judges' questions.

Inappropriate use: FFA members rely solely on AI for ideas and the creation of the presentation. They simply input information on the product and use the information AI generates as the final product. They do not document any use of AI and state that the work is original.

Scenario: FFA members are completing an application for selection.

Appropriate use: FFA members use AI tool to reword original work without using personal data. They take the feedback, verify for accuracy, and adjust the wording and answer the question accordingly to ensure the final answer was their own work. They explain how they AI was used when answering the judges' questions.

Inappropriate use: FFA members rely solely on AI for the creation of an answer to the question. They use personal information in the tool. They copy and paste the answer without verification and do not document any use of AI. FFA members sharing generated answers and using the exact wording as other FFA members.

RULES OF CONDUCT

Revised 6/2024

I. Rules of Conduct at All Agricultural Education Events

- A. During FFA events and activities, the Agricultural Teacher of each school involved is ultimately responsible for the actions of their FFA members. Each school and district have rules that govern students at school related activities, and each FFA event has rules and guidelines within the Curricular Code to help govern the responsibilities of FFA members. FFA members and teachers shall be held responsible for those rules.

- B. When any FFA member attends an FFA function, Agriculture Teachers shall follow their School District policies regarding supervision of students attending activities off campus.

- C. Prior to participating in an FFA activity governed by these rules, the agriculture teacher will ensure that each FFA member has their school district permission and/or other forms, as required by their district. The permission and medical forms shall be in the possession of the district approved person providing supervision. Additional rules can be imposed for specific activities. It will be the responsibility of the advisor to bring such rules to the attention of the students and chaperones. If the activity requires a signed statement indicating intent to follow the prescribed rules, the signed statement shall be in the possession of the accompanying instructor or chaperone, if an instructor is not present, and must be available on request.

- D. General Rules of Conduct apply to all FFA activities and are as follows:
 1. FFA members are expected to respect the authority and direction of all teachers and site representatives of all agricultural education events and activities.
 2. FFA members are expected to follow the FFA Code of Ethics and FFA Code of Conduct.
 3. FFA members are expected to be respectful of all individuals.
 4. The use of tobacco will not be permitted by FFA Members while wearing any item that identifies the person as an FFA member or while participating in any FFA activity.
 5. Drinking or possession of alcoholic beverages or drugs shall not be tolerated. Violation of this rule will cause immediate suspension from the activity and notification to school administration.
 6. Proper conduct is expected from FFA Members at all times. Proper conduct includes, but is not limited to, any communications, physical interactions, or behavior.
 7. Persistent abuse of these rules shall be cause for suspension from the FFA activity.
 8. No individual shall be allowed, under any circumstance, to interfere, or to act in an unprofessional manner, such as verbal abuse or any action which may be interpreted as intrusive, with anyone involved with the administration of any FFA activity.
 9. Instructors and advisors in charge of FFA Members shall be responsible for the FFA Members' conduct at all times.

10. FFA Members and agriculture teachers will use the current guidelines established by the National FFA regarding the use of artificial intelligence (AI), when competing in activities governed by the Curricular Code.