

CATA EXECUTIVE COMMITTEE MEETING

FFA Center – Galt, California

January 12, 2023

1:00 p.m. - Executive Committee

Goals and Objectives

- Determine Summer Conference Key Note Speaker
- Outline By-law and Operations update procedures
- Determine Lead for the 2024 NAAE Region I Meeting
- Determine Location for the 2024 NAAE Region I Meeting
- Solidify the CATA message for Spring Regional Meetings
- Assign CATA Leadership to follow up on Judging Card Development

A. Call to Order – Kevin Woodard, 1:03 PM

B. Roll Call/Introductions – Heather Thomas

Business Session

A. Highlighted Remaining CATA Officer Duties (*Patton*)

- Reviewed general duties within the handbook- handout given
 - Asked to include duties for ALL officers, events, governing board, and reports by Judy
 - Write a letter to the successor at Post Conference Governing board
 - Take time at post Conference Governing Board to explain expectations to officers

• Spring Regional Meetings

Retirees

Hall-of Fame

• CDE/LDE CATA Representation

B. Overview of the Process to Change By-Laws and Operating Procedures (*Williams*)

• Updates needed

Travel Expenses-

Shay moved to strikeout, **currently 50 cents per mile** in operating policies for travel expenses, second Desi. Passed voice vote.

Savings

Shay moved to present the **operating policy for savings** to governing board on January 13 for discussion, second Amber. Passed voice vote.

• Asked by Johnny to review operating policies to note changes that may be needed for relevance.

• Post-Secondary structure review

• Resolutions

Process presented

C. Solidify CATA Summer Conference Key Note Speaker

- Budget – Traditionally \$10 k for Monday and Thursday (Combined)
- Availability – Kevin is making connections with Will Bowen

D. Ideas for a CATA Conference Thursday Speaker

- Heather recommended Ken Julian

E. Summer Conference Schedule (*Patton*)

- Gene recommended Curricular code proposed changes needs to be emailed June 2.
- Major changes – Presenting to Governing Board

Curricular Code

General Meeting Tuesday 7:45am

General Rules Meeting 8:00-8:50am

Round 1 9:00-9:50am

Round 2 12:00-12:50pm

Deadline for committee reports due 5pm

Wednesday

General Assembly 8-10am will include retiring teachers, division reports and new teachers N-Z

Southern region excused after 10 for banquet set-up

Coffee and Donuts 10-10:30am

General Assembly 10:30-noon will include awards, nomination speeches and CA ag in the Classroom

F. Judging Card – Assignment of Executive Committee to Follow-up on Card Creation

1. Ag Communications- Jacob will follow-up
2. Best Informed Greenhand – Heather will follow-up
3. Farm Business management – Matt will follow up
4. Floriculture – Judy will follow-up
5. Soil and Land Judging – Amber will follow-up
6. Veterinary Science (OH Card for 2023) – check with Martin

G. Message for Spring Region Meeting

CDE's on Probation

Contest and why it is on probation – will be discontinued if there are not 5 teams that compete at state finals.

Computers

Vine Judging

Marketing Plan

Farm Business Management

Contest attendance – if you sign up-show-up!

Retiring Teachers – get info to Johnny by June 1

CATA Awards Banquet

Not a Madonna, will be different

Resolution process – Johnny will compile an infographic to share

H. Attendance Incentives for State Conference

I. SWOT

What needs to happen at Regional Meetings?

J. Ticket out the Door

Theme for 2023 CATA Conference

CATA WINTER GOVERNING BOARD MEETING

Minutes

FFA Center – Galt, California

January 13, 2023

- A. SWOT ice breaker and discussion with governing board members 9:05- 10:30 am
- B. Call to Order – Kevin Woodard (*Action*) 10:35 am
- C. Roll Call/Introductions – Heather Thomas (*Action*)
- D. Consent Agenda Items (*Action*)
 - a. Shay moved to approve the consent agenda, Amber second, passed by voice vote
- E. Approval of Minutes
 - a. Summer Conference
 - b. Post-Conference Governing Board
 - c. Executive Committee Meeting
- F. Budget Update/Scholarship Fund Status (HANDOUT, Sent 1/9)
- G. Membership Status/Goals (HANDOUT, Sent 1/9)
- H. Curricular Code Changes (HANDOUT, Sent 1/9)
- I. Awards Banquet Update (*Report-Reyburn*)
 - a. San Margarita Ranch – can accommodate 1000, outsource catering
 - i. Concern – drinking, driving, and distance. Have contacted Safe Ride for shuttles
 - ii. Theme – Yellowstone type, Hollywood, Western
 - iii. \$85/person
- J. Summer Conference Schedule (*Action*)
 - a. Curricular Code Schedule – Specifically the General Rules
 - i. *Time conflict with General Rules and Open CDE/LDE Committees
 - ii. *Conflicts between GR and Contest Changes
 - b. 2. Wednesday Morning Schedule and Content
 - i. *Need access for those with obligations (banquet setup, etc.)
- K. Process to Change By-Laws and Operating Procedures (*Discussion Williams*)
 - a. 2-3 resolutions- Post secondary verbiage clean-up in bylaws
 - i. Moved to be disseminated to regions for spring meetings, may amend at the meeting, must vote on a pass or no pass, and then it goes back to the pre-conference governing board.
 - ii. Preconference governing board will vote to take a pass/do not pass stance. It will then go to the awards committee and be put on the ballot. Change to bylaws requires a 2/3 vote of membership vote
 - iii. Operations change can be done by the executive committee, governing board, or general membership majority vote.
 - iv. By-laws are the rules; curricular code is part of by-laws
 - v. Operating are things like budgetary items and awards
- L. Proposed Awards, Resolutions, Changes to By-Laws, and Operating Procedures
- M. Post-Secondary
 - a. Desi reported on changes proposed for by-laws
 - b. Changes based on loss of position and noncompliance
 - c. Desi moved to amend Post-Secondary Division to the CATA Bylaws Article VI
WHEREAS, the Post-Secondary Division is identified within the CATA Bylaws; and
WHEREAS, the CATA Bylaws stated that the Post-Secondary Chair must work directly with the Agricultural Specialist within the state Community College Chancellor's office; and
WHEREAS, the state agriculture specialist was recently dissolved; therefore, be it
RESOLVED, that the CATA Bylaws Article VII, Section F, item 4 be struck out as follows:

~~To work directly with the Agriculture Specialists in the Community College Chancellor's Office as CATA Chancellor Office liaison.~~

- d. Seconded Heather, motion passed 2/3 vote
 - e. Desi moved to amend Post-Secondary Division to the CATA Bylaws VIII
WHEREAS, the Post-Secondary Division is identified within the CATA Bylaws; and
WHEREAS, the CATA Bylaws explicitly identifies that each division elect a Secretary, Vice Chair, Chair-Elect, and Chair; and
WHEREAS, the Post-Secondary Division currently only has elected a Secretary, Vice Chair and Chair, but will be adding the "Chair-Elect" at the 2023 Summer Conference; and
WHEREAS, the CATA Bylaws states that the three Division Chairs and Post-Secondary Chair-Elect shall serve on the Executive Committee but equitable representation is not reflected within the CATA Governing Board; therefore, be it
RESOLVED, that the CATA Bylaws Article VIII, Section A be amended as follows:
The Governing Board shall consist of the Executive Committee, Regional Presidents, the ~~three Division Chair Elects~~ *Operations Division Chair-Elect, the Secondary Division Chair-Elect and the Post-Secondary Division Vice Chair.*
 - i. Seconded by Johnny, passed 2/3 vote.
 - f. Moved by Johnny that the governing board recommends DO PASS on the proposed resolutions, seconded by Natalie, passed voice vote.
- N. Pathway Award (HANDOUT Sent 1/9)
Informational – Awards Committee at the t summer conference determined the need for 7 pathway awards
Outstanding Pathway teacher, due February 15
- O. By-Law Clean up
Encouraged to review by-laws for possible changes
- P. Operating Procedure Fiscal Savings Update
- a. Moved by Shay to present the resolution submitted on operating procedure for financial savings to the regions for a vote, seconded by Natalie. Motion passed voice vote.
 - b. Moved by Johnny moved that the governing board go on record for a DO Pass on the resolution proposed on operating procedure for fiscal savings, seconded by Amber. Passed voice vote.
- Q. Select Teacher Appreciation Gifts (*Action*)
- a. Tripod Stool w/carrying Bag was approved, majority vote
- R. Conference Theme
- a. Moved by Monique to have "Together Towards Tomorrow" as the theme, seconded by Johnny. Adopted voice vote.
- S. Wednesday Conference Speaker – someone in our organization to address the conference
- a. Young (0-4 years), middle (10-15 years) and old teacher (20+)
 - b. Suggestions
 - i. Julie Beechinor
 - ii. Ken Dias
 - c. Panel Discussion with moderator
- T. Parking at summer conference – Possibility that E-plate vehicles will be able to park without being charged.
- U. CATA will check into dorm possibilities for staying at the conference
- V. Update on Water Contest
- a. Charles Parker asked the governing board to consider suspending the Water contest rule requiring a list of chapters to be provided that competed in Section contests to the state.
 - b. Moved by Shay, seconded by Gene.

- c. Shay asked to withdraw, no objections, motion withdrawn.

W. Relief Funds

- a. Budget and Audit Committee at Summer Conference 2022 developed an application following the NAAE format.
- b. Recommend addressing the portion of the application that states the person the application goes to at the budget and audit committee at the summer conference. Some people may be hesitant to ask for help if not kept confidential.

X. Non-Profit Status for Regions and Post-Secondary

- a. Shay has talked to the accountant to establish the correct steps.
- b. Shay has utilized Legal Zoom.
- c. All regions to make sure to complete this process

Y. Officer Duties for Spring and Summer

Regional President's Responsibilities for Regional Meetings

1. Planning Meeting -Include sectional presidents, other regional officers, and host school representatives in the planning process.
2. Coordinate with the host school/site of the regional meeting.
3. Develop and distribute the spring regional meeting agenda to the membership.
4. Communicate and coordinate with individuals presenting at regional meetings.
5. Take care of all business passed along from Governing Board.
6. Appoint members to serve on award selection committees.

Z. CA Department of Ed report

- a. Report given by Charles Parker

AA. Review SWOT Analysis from Conference

- a. SWOT Action Items for Spring Regional Meetings

BB. Regional/Post-Secondary Agenda Reviews and Construction

- a. Discussion followed

CC. Adjourned 2:17 by Kevin

CALIFORNIA AGRICULTURAL TEACHERS ASSOCIATION
WINTER GOVERNING BOARD
OFFICER REPORT

Kevin Woodard, State President
January 13, 2023

BALANCE

With 2021 in the rear view mirror, and I take a pause to reflect on those things that are most important to me. Early in my career, as with most young agriculture teachers, my career and the immediate needs of my students took precedence over the goings on within my family. Years later, I wondered if my sons would resent the choices I made and somehow rebel against me.

Family. In October, my oldest son Aaron and his wife Chloe graced our family with a happy, healthy baby boy. This is the first grandchild for Michele and I and we can't wait to share the world with him. The twins turned 22 this year and are preparing for their own visions of the future. Matthew is in the middle of a degree in flight science. He has earned his private pilot license and is working toward his commercial and certified flight instructor certificate. Jonathan graduated from Fresno State with a degree in Ag Education in last May and is final student teaching at Kingsburg this semester. My wife and I have found a new chapter in life and without all the activities that come with house of active boys we have been able to focus on one another.

But reflecting on this past year, I am reassured that the choices I have made have worked out. See, seeking a balance in life, it's not the number of things that you have on both sides of the scale. It's about the weight that you place on those items. My sons grew up in a home where their parents respected one another, were truly in love and were willing to show their dedication. Aaron and Chloe reflect those same traits in their relationship. Matthew has learned that if he sets goals, overcome obstacles and dedicate yourself, The Sky is the Limit. Lastly, Jonathan has chosen to become an Ag Teacher even after seeing the choices that he will have to make in his life. I consider this a win.

All in all, we are extremely proud of the young men that we have raised and look forward to the great things that they will give to the world. For me, 2021 has reaffirmed that a balance between family and career can be achieved.

Respectfully submitted,

Kevin Woodard

CATA – President-Elect

Below – A list of State and National Activities that I participated in so far this year.

SAN JOAQUIN REGIONAL CATA, FALL MEETING

Presented the CATA State Officer Report

SOUTHERN REGION CATA, FALL MEETING

Presented the CATA State Officer Report

NATIONAL ASSOCIATION OF AGRICULTURE EDUCATORS, NATIONAL CONVENTION.

November 28th - December 2nd in Las Vegas NV.

Represented California as State President

Over 100 California Members attended his years conference.

NAAE, General Sessions

National Council for Agricultural Education - The Agricultural Education Summit

Teacher Recruitment and Retention Best Practices Session

Professional Development Sessions

NAAE, Region 1 Meeting, May 31- June 2, 2023 Bozeman, Montana

**Shay Williams-Hopper
Past President**

It seems like 5 years has past in a blink of an eye, and I am grateful for the opportunity to serve on governing board as both a teacher and state staff member. I feel as though I have had the chance to view our organization with two different lenses, and both have opened my eyes to new challenges and opportunities.

Professionally, I am feeling more confident in my role as a state staff member. Last year, I was able to complete one mostly normal year, and this year has been off to another great start. I am gearing up for the Spring Semester like each of you, and am ready to check items off my list quickly and efficiently.

In my role as a CATA officer, I have had the opportunity to attend the South Coast Regional Meeting, New Professionals Conference, and Student Teacher Conclave. I really enjoy having the opportunity to interact with new professionals in our industry and visit with colleagues around the state. I also started the process of collecting photos for our student teacher classes so we will not have to stress right before conference!

Personally, I am embracing my title of 4H leader and little league mom more every day! We just finished up with our Fall travel team and are preparing for Spring Rec Ball and Porterville Fair Goats. I have also started trying to regain a healthy lifestyle by riding my bike daily and trying to set positive goals each day. It is a work in progress!

Respectfully,

Shay Williams-Hopper

Officer Report
John Williams

Good morning governing board, as I write this report, I am feeling encouraged that our organization will be working towards redefining itself through reflection, hard conversations, and determining what our organization looks like in the present and future. Recently I have been working with a team to analyze the information that the state shared last summer conference. Although it seems like patterns or trends have been repeating itself, the findings give our organization a foundation to build upon from a scientific perspective. The SWOT was a great tool, now our organization needs to use this tool to build on relations and break down walls to open communications.

Serving as a state officer has been a great experience for me, it sounds selfish, but I have had the opportunity to learn about myself and the organization through a different lens. Serving the organization has been an honor. I look forward to working with the state to use the data from the SWOT to make cultural changes to our organization.

Respectfully Submitted,
John Williams
Chair Elect

January 12, 2023

Officer Report

This fall flew by with mentoring a student teacher, hosting contests, coaching teams, attending National Convention, and managing the school farm. I'm excited to say that I must teach during my prep this year because 55 kids signed up to take Animal Science. I also have had a tremendous opportunity, working with Christina Ward to create lesson plans and curriculum to go along with the Show Smart platform to make it more accessible for the classroom.

I took a break and went to Hawaii for 10 days over Christmas. Send two ag teachers and a foody on a trip, and you end up with a tour at a Kona coffee plantation and processor, a UTV trek through a cattle ranch, a visit to a vanilla farm, cacao (chocolate) farm, and sea salt farm. So much information and relaxation. Ready to get 2023 rolling.

Respectively submitted,

Heather Thomas, CATA State Treasurer



St. Helena High School Agriculture Department

1401 Grayson Avenue, St. Helena, CA 94574

Mrs. Judy Aschwanden, Instructor • (707) 967-2740 • jaschwanden@sthelenaunified.org

Winter Governing Board Meeting Report

January 13th, 2023

FFA Center, Galt, CA

Since the last time we met, things have been a whirlwind - time flies when you are having fun! We wrapped up the summer with a transformative experience of CalDelta and survived our county fair during the first week of school. I will have to learn how to better manage both sets of kids exhibiting - by the time I was done with my students, I lacked the energy and patience to deal with my own children. But they are young and it was pretty low stakes with pygmy goats and rabbits, I have next year to get it together with Sophia showing lambs.

The start of year 18 teaching has been going great! We have full classes, are serving over half of the student population, and it finally feels normal. We traveled to Indianapolis for the National FFA Convention, had some wins with Agriscience, and came back motivated and inspired. With an ag department team and a consistent administration that has been together for 12 years, things are running like a well-oiled machine. We have come together to overcome challenges, modify goals and procedures to better meet the needs of students while using what worked in distance learning, and are trying and combat burnout feelings. We are better at using our time and energy in activities and are learning to set boundaries. I am looking forward to trying new labs, getting better at AET, coaching teams and speakers, going to field days and conferences, and serving the members of CATA this upcoming year!

On a personal note, my kids are growing like weeds and we are settling into all of us being at schools in St. Helena. Danny is loving his job at SRJC, and is hiring an additional full-time Welding Instructor position for the fall. We have enjoyed spending lots of time with family, traveling to Minden every chance we get, watching Sophia and Dominic performing at Basque festivals, and learning about new things like horseback riding and quads, passions of my kids that I never have done.

Thank you for your commitment to agriculture education and the CATA!

Respectively submitted,

Judy Aschwanden, CATA State Treasurer

North Coast Region CATA
2023 Winter Governing Board Meeting Report
January 13, 2023

Greetings & Happy 2023 from the North Coast Region!

Our region has had a very successful 2022-2023 school year thus far. The National FFA Convention held high honors for Alissa Sarvinski, from Eureka High School, as she received the Honorary American Degree. We also had 60 members receive their American Degrees and the Livermore FFA Chapter placed 6th in the National Livestock Judging Contest.

Our Fall Roadshow & Region Meeting was held on September 30-October 1 and was hosted by the Sonoma Section at Santa Rosa High School. We were excited to combine with the Superior Region once again for our workshops and industry tours, both of which were well attended and had positive reviews. We held a Regional dinner after the completion of the tours where our CATA Regional Officer Team presented certificates to teachers who will be encouraged to apply for the State CATA awards. This was our third year having an awards dinner and it was a wonderful evening to recognize individuals and programs in our sections for their hard work and contribution to Agriculture Education as well as to socialize and re-connect with our peers.

Our Regional Officer Team did a phenomenal job hosting Section Leadership Nights this fall. They even added COLC back to our Region, which was attended by 26 chapters at Santa Rosa Junior College Shone Farm on December 3rd. We are looking forward to the excellence that they bring in the new year!


The North Coast Region is ready for the busy spring that is ahead of us and is excited for what is to come! Please let us know what we can do to assist CATA!

Respectfully submitted,

Hannah Lovfald
2022-2023 North Coast Region President

CATA SWOT

John Williams

- 
- CATA members discussed and created responses to pre-determined questions created to evaluate the organization.
 - The data was collected from focus groups through a google form.
 - The responses were then read and analyzed by members of the Fresno State community.
 - The evaluators used qualitative research methods to find patterns throughout the responses to determine true meaning.

QUALITATIVE RESEARCH

- What is Qualitative Research?
 - “an inquiry process of understanding based on distinct methodological traditions of inquiry that explore a social or human problem. The researcher builds a complex, holistic picture, analyzes words, reports detailed views of informants, and conducts the study in a natural setting” (Creswell, 2007, p. 15)
 - Inch Wide, Mile Deep
 - Not looking for proof, truth or fact-Attempting to understand reality
 - “The essence of being”
 - Lived experiences

RESULTS-STRENGTHS


- **Main Theme:**
 - CATA offers valuable professional development, opportunities to collaborate; and CATA anchored many opportunities to communicate and continue grow during the COVID-19 Pandemic.
- **Subthemes:**
 - Professional Development, Leadership Opportunities, Resource Sharing, Collaboration, Membership Recognition, Advocacy, Networking Opportunities.



- **Discussion:**
 - Overall strength is our professional development opportunities
 - Need to improve/add
 - Having leadership opportunities at all levels
 - Unknowns of positions
 - Interpersonal connections are of value to teachers
 - Social, collaborative, recognition



- Major Theme:
 - Through a lack of inclusion, members are unaware of the organizational structure, officer responsibilities, and members are struggling due to burnout, job expectations, and division.
- Subthemes:
 - Outdated Website, Lack of Mentorship Opportunities, Service Years Judgement/Division, Less Professional Development for Non-Traditional Credential, Lack of Communication from State, Retention and Recruitment of Quality Teachers.

- 
- Discussion:
 - Teachers feel lack of understanding of the organization
 - New Website needed to aid in finding information/communication
 - Needs for non-traditional credentialed teachers
 - Teachers leave after 5 years, why?
 - Division within the organization
 - Judgmental, Resentment towards generations of teachers (Young vs. Vet)

RESULTS-OPPORTUNITIES

- **Major Theme:**
 - Agriculture teachers appreciate having various platforms to communicate and address concerns; Agriculture teachers would like various platforms to inform the membership of the leadership structure of the CATA.
- **Subthemes:**
 - Inservice/Handbook/Infographic, Transparency/Communication, Pre-Service/Post-Graduate Inservice/Internship, Use of Conferences/Meetings to Disseminate Information.

OPPORTUNITIES

- Discussion:
 - Teachers like to communicate in various ways to feel validation and safe
 - Small Groups Discussions were highly reported as best practice to communicate
 - Changes in how we teach the organizational structure are needed
 - Lack of understanding when starting a position
 - Dissemination of the role of CATA through meetings is warranted
 - More presence at NP, STC, Section Meetings...etc
 - Role of CATA/FFA/Foundation
 - Pre-service opportunities

RESULTS-THREATS

- **Major Theme:**
 - Lack of preparation to meet the demands of (unrealistic?) expectations that contribute to the issue of retention.
- **Subthemes:**
 - Future Funding, Relevance to Agriculture in Curriculum, Decline in Male Teachers and Mentors, Lack of Cohesiveness within the Organization, and Ethics/Toxic Culture/Judgement.

THREATS

- Discussion:
 - Teachers do not feel prepared for the job
 - Multilayered approach to address this
 - Division....
 - Us vs. Them mentality
 - Toxic Culture at some meetings towards young teachers, females
 - Negative judgment towards others
 - Decline in male teachers, mentors

DISCUSSION

- Initial thoughts of what is reported?
- Assemble into groups of 3 to a maximum 4 and discuss your thoughts/reactions/ideas.
- What does this look like at region/section meetings?

CONCLUSION

- “Life does not come to us like a math problem, but more like a story. There is a setting or context, there are characters or respondents, and there is conflict or a problem to address” (Dooley, 2007, pp. 33-34).
- This analysis is only the beginning of good/great things to come, just takes some thought, work, hard conversations, and reflection of our profession.
- Questions?

Regional Meeting CATA Resolution

- WHEREAS,** CATA is an organization focused on promoting and improving the teaching of agriculture in California and fostering the well-being of those engaged in that work.
- WHEREAS,** CATA is a fiscally conservative organization focused on continuous service to its members. Its only revenue source is membership dues and the annual CATA conference.
- WHEREAS,** current events, specifically the COVID pandemic, have highlighted that outside forces can dramatically reduce or eliminate CATA revenue for extended periods; therefor, be it
- RESOLVED** that the CATA Governing Board go on record as strongly recommending the following amendment to the CATA Operating Policies under Fiscal Policies under VII. Savings;
- A.** For the purpose of insuring the financial stability of the organization in the event of economic constraints, and to engage in special projects, the Governing Board shall maintain a savings account equal to 25% of the prior year's operating expenses. If savings exceed ~~75% of this amount~~, three years of operating expenses the Governing Board will refer with recommendations to the Budget and Audit Committee at Summer Conference how to reduce the savings.

Resolution Form

Post-Secondary Division Amendment to the CATA Bylaws Article VI

WHEREAS, the Post-Secondary Division is identified within the CATA Bylaws; and

WHEREAS, the CATA Bylaws stated that the Post-Secondary Chair must work directly with the Agricultural Specialist within the state Community College Chancellor's office; and

WHEREAS, the state agriculture specialist was recently dissolved; therefore, be it

RESOLVED, that the CATA Bylaws Article VII, Section F, item 4 be struck out as follows:

~~To work directly with the Agriculture Specialists in the Community College Chancellor's Office as CATA Chancellor Office liaison.~~

Date Adopted: 12/3/2022

Resolution Form

Post-Secondary Division Amendment to the CATA Bylaws VIII

- WHEREAS, the Post-Secondary Division is identified within the CATA Bylaws; and
- WHEREAS, the CATA Bylaws explicitly identifies that each division elect a Secretary, Vice Chair, Chair-Elect, and Chair; and
- WHEREAS, the Post-Secondary Division currently only has elected a Secretary, Vice Chair and Chair, but will be adding the "Chair-Elect" at the 2023 Summer Conference; and
- WHEREAS, the CATA Bylaws states that the three Division Chairs and Post-Secondary Chair-Elect shall serve on the Executive Committee but equitable representation is not reflected within the CATA Governing Board; therefore, be it

RESOLVED, that the CATA Bylaws Article VIII, Section A be amended as follows:

The Governing Board shall consist of the Executive Committee, Regional Presidents, the ~~three Division Chair-Elects~~ *Operations Division Chair-Elect, the Secondary Division Chair-Elect and the Post-Secondary Division Vice Chair.*

Date Adopted: 12/3/2022



California Agricultural Teachers' Association Agricultural Educator Relief Fund

Eligibility

All CATA active members are eligible to receive a one-time assistance stipend up to \$1,000 to assist in an extreme time of need from the CATA Agricultural Educator Relief Fund. In the case of a deceased CATA active member, the surviving spouse or dependent(s) may receive the one-time assistance stipend. In extreme situations, such as the progression of a catastrophic illness, the same CATA member may receive one additional stipend up to \$1,000 from this fund, with the second stipend granted at least 12 months after the initial stipend.

Application Procedures

What to Submit: The application must be submitted by the CATA active member's respective Regional CATA President. The application must include the following components:

1. **Application Cover Sheet** – The application cover sheet, included in this application packet, and a narrative not to exceed one page (see #2 below); the application cover sheet must be signed by the active member's respective Regional CATA President.
2. **Narrative** – A written narrative detailing why the CATA active member is in need of assistance must be submitted. The narrative must be included as a one-page attachment with the application cover sheet. Please do not submit more than a one-page attachment per application.
3. **When and Where to Submit** – Complete applications must be submitted by the CATA active member's Regional CATA officer team to the CATA office at:

CATA
PO Box 186
Galt, CA 95632-0186
Phone: (209) 744-1605
E-mail: cata@calagteachers.org

Evaluation Procedures

The executive committee of the CATA will review all applications submitted by Regional CATA officer teams. Upon approval, stipends will be sent directly to the CATA active member, with notification to the Regional CATA President.

Contributions to the Fund

The CATA Agricultural Educator Relief Fund is funded by contributions from individual CATA members. To contribute to this fund, submit payments to the CATA office in Galt, California. Please direct questions/comments via e-mail to CATA@calagteachers.org or by telephone at (209) 744-1605.

**California Agricultural Teachers' Association
Agricultural Educator Relief Fund Application
Cover Sheet**

Name of Applicant _____ **Applicant's Spouse** _____
(including prefix: Dr., Mr., Mrs., Ms.)

CATA Region _____ **CATA Section** _____

Applicant's Home Street Address _____

City _____ **State** _____ **Zip** _____ **Home Phone** _____
(including area code)

Applicant's School Name _____

Applicant's School Street Address _____

City _____ **State** _____ **Zip** _____ **School Phone** _____
(including area code)

School Fax _____ **E-mail Address** _____
(including area code)

Narrative: Please attach a detailed description, no more than one-page, why the CATA member above is in need of assistance. Please do not attach more than one page per application.

Regional CATA Officer Team Certification

I certify that this nominee is: 1) in need of assistance from the CATA Agricultural Educator Relief Fund; and 2) is an active CATA member in good standing with the California Agricultural Teachers' Association.

Regional President must check one category below. The CATA executive committee will make every effort to grant all legitimate requests for relief, based on: 1) the recommendation from the Regional CATA leadership; and 2) the availability of funds.

_____ Extreme Hardship Situation – \$1000 requested

_____ Severe Hardship Situation – \$700 to \$900 requested

_____ Moderate Hardship Situation – \$500 to \$700 requested

Regional President _____ **Region** _____ **Date** _____
(printed or typed)

Regional President _____
(pen and ink signature)

Work Phone _____ **Cell Phone** _____ **Home Phone** _____
(including area code) (including area code) (including area code)

E-mail Address _____